

**Please Include Copy of Drivers License, 2 Recent Paystub or Income Stmt, Letter of Explanation (If Applies) Reference Letter, Verification of Employment**

**RENTAL APPLICATION** for (names) \_\_\_\_\_

**Equal Housing Opportunity**

The undersigned hereby submits an application to rent the house \_\_\_\_\_

A background check is an extra charge to be paid by the tenant at cost.

**PLEASE TELL US ABOUT YOURSELF (Anyone over 18 living in the home must apply on application)**

Full Name \_\_\_\_\_

Home Phone (    ) \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Work Phone (    ) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_

Email Address: \_\_\_\_\_

Co-Applicant Info:

Full Name \_\_\_\_\_

Home Phone (    ) \_\_\_\_\_ Cell Phone (    ) \_\_\_\_\_

Work Phone (    ) \_\_\_\_\_ Date of Birth \_\_\_\_\_

Social Security # \_\_\_\_\_ Drivers License # \_\_\_\_\_

Email Address: \_\_\_\_\_

Names of Dependents \_\_\_\_\_

Dependents Date of Birth \_\_\_\_\_

List All Pets \_\_\_\_\_

**PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)**

Current Address \_\_\_\_\_ Apt# \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Month/Year Moved In \_\_\_\_\_

Reason for Leaving \_\_\_\_\_ Rent or Mortgage \$ \_\_\_\_\_

Phone (    ) \_\_\_\_\_

Previous Address (last 3 years) \_\_\_\_\_

Rent or Mortgage \$ \_\_\_\_\_

Owner/Agent \_\_\_\_\_

Phone (    ) \_\_\_\_\_

**PLEASE DESCRIBE YOUR CREDIT HISTORY**

Have you declared bankruptcy in the past seven (7) years? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been evicted from a rental residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you had two or more late rental or mortgage payments in the past year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever willfully or intentionally refused to pay your mortgage or rent when due? Yes \_\_\_\_\_ No \_\_\_\_\_  
Have you ever been convicted of a crime? Yes \_\_\_\_\_ No \_\_\_\_\_

What is your credit score? \_\_\_\_\_

**PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed

Employer \_\_\_\_\_

Date Hired \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisors Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_. (If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ \_\_\_\_\_ Source/Contact Name \_\_\_\_\_

**Spouse or Co-Applicant Employment Info:**

Your Status: \_\_\_\_\_ Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Student \_\_\_\_\_ Unemployed

Employer \_\_\_\_\_

Date Hired \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisors Name \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Salary \$ \_\_\_\_\_ per \_\_\_\_\_. (If employed by above less than 12 months, give name & phone of previous employer or school: \_\_\_\_\_)

Other Income Sources:

Amount \$ \_\_\_\_\_

Source/Contact Name \_\_\_\_\_

\_\_\_\_\_

**PLEASE LIST YOUR REFERENCES**

**Banking Accounts:**

Name \_\_\_\_\_ Type of Account \_\_\_\_\_  
Name \_\_\_\_\_ Type of Account \_\_\_\_\_

**Personal Reference or Emergency Contact:**

Name \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**Vehicle Information:**

Make / Model \_\_\_\_\_ Year \_\_\_\_\_  
License Plate/ State \_\_\_\_\_

**Second Vehicle:**

Make / Model \_\_\_\_\_ Year \_\_\_\_\_  
License Plate/ State \_\_\_\_\_

Do you own: Vacuum cleaner ☐ Lawn mower ☐ Waterbed ☐ Musical inst. ☐ Smoker yes ☐ No ☐

Do you have any pets? \_\_\_\_\_ If so what type (breed) \_\_\_\_\_ weight \_\_\_\_\_ is the pet licensed \_\_\_\_\_

**ADDITIONAL INFORMATION:**

List all credit obligations with minimum monthly payment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please give any additional information that might help owner/management evaluate this application?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is it okay to contact your current landlord? Y N

If yes, what is the phone number?

Can you provide us with a reference letter from your current landlord?

I hereby apply to lease the above described premises for the terms outlined and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the application fee will be retained to offset the agent's cost, time, and effort in processing my application.

If so approved and accepted, I agree to execute a lease for \_\_\_\_ months before possession is given and to pay the first months rent plus one and a half months rent as a security deposit prior to the move in date. The applicant is hereby waiving any claim for damages by reason off non-acceptance which the owner or agent may reject.

A PHOTO COPY OF MY DRIVER'S LICENSE(S) OR PICTURE ID CARD, SOCIAL SECURITY CARD(S), LATEST PAY CHECK STUB(S) ARE ATTACHED TO THE APPLICATION.

I declare that the application is complete, true and correct and I herewith give my permission for anyone contacted to release the credit or personal information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement and/or credit extended. I further authorize Management or their Authorized Agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. This inquiry includes information as to my character, general reputation, personal characteristics and mode

of living. Any false information will constitute ground for rejection of the application, or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on this application.

The above information, to the best of my knowledge, is true and correct.

Please Sign: X \_\_\_\_\_

Please Print \_\_\_\_\_  
Name of Applicant

Date \_\_\_\_\_

Please Sign: X \_\_\_\_\_

Please Print \_\_\_\_\_  
Name of Co - Applicant

Date \_\_\_\_\_

#### **AUTHORIZATION Release of Information**

I agree to permit an investigation of my credit, tenant history, banking and employment for the purposes of renting a house with this owner/manager.

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (please print) Co-Applicant

X \_\_\_\_\_  
Signature

X \_\_\_\_\_  
Signature (Co-Applicant)      \_\_\_\_\_  
Date

#### **INSTRUCTIONS TO SUBMIT A LEASE OFFER**

- ☐ Complete attached lease application
- ☐ 2 most recent paystubs for each applicant or verification of employment (must be recent)
- ☐ Copy of Driver's license for all applicants
- ☐ Reference letter from prior landlord
- ☐ Credit report for all applicants including score. (Can be obtained free at [www.annualcreditreport.com](http://www.annualcreditreport.com), [www.creditkarma.com](http://www.creditkarma.com) or [www.freecreditreport.com](http://www.freecreditreport.com))
- ☐ Letter of explanation (if applies)
- ☐ **You are aware that upon acceptance of lease application, funds will be due at lease signing not at time of move in. 1<sup>st</sup> months rent, 1.5 months security and \$195 application fee will be accepted at lease signing.**

#### **OFFERS TO LEASE WILL NOT BE CONSIDERED WITHOUT ALL INFO PROVIDED**

please send info one of the following ways

➤ [michelle@michellenaumovski.com](mailto:michelle@michellenaumovski.com)

➤ or fax (586) 314-7653

➤ or drop off all info to Remax First

48617 Hayes Shelby Twp MI 48315 (S of 22 Mile West Side of Hayes in Plaza)